

Etnograficheskoe Obozrenie Journal
Institute of Ethnology & Anthropology, Rm.1807
Russian Academy of Sciences
Leninsky pr.32-a
Moscow, 119334, Russia
Phone: (095) 938-1867 (Russian); (095) 938-1700 (Russian/English)
e-mail: ethnorev@list.ru (general editorial); eo-editors@list.ru (Editor-in-Chief)

Guidelines for Authors
Updated: March 10, 2005

- *Etnograficheskoe Obozrenie accepts unsolicited submissions in Russian. Contributors wishing to submit materials in other languages need to contact the Editor-in-Chief in advance.*
- *The journal does not publish materials which are being simultaneously considered for publication in other journals, books or printed editions. If your material has been accepted for publication in Etnograficheskoe Obozrenie, you need to withdraw it from other editions.*
- *It is the author's responsibility to obtain permissions for all copyrighted materials that their article may include (including graphics and quotations extending beyond the fair use principle) and submit the originals thereof with their manuscripts or upon approval of their manuscript for publication.*

Contributors submit **2 printed copies** of their work and the **file in the RTF format**. (The DOC format is acceptable, but RTF is preferable. We request that you use a PC-based word-processor; however, if you must use a Mac, please do save your file in the RTF format.)

The printed copies must be **double-spaced** and numbered. Please use the font “**Times New Roman**” or equivalent (**size 12 pt.**). Both copies must have a *title page* signed by the author. The title page must carry only: *the author's full name, the title of the work, the information about the author* (current position, full address, contact phones, fax, and e-mail) and *the author's signature*. (Attention: the author's name should not appear anywhere but the title page.)

Notes (if any) should follow the main text and precede the list of the used literature (that is, should be placed in the endnote area, not at the bottom of the page). The notes should be numbered sequentially (1, 2, 3...). The list of the used literature and sources ends the article (see the format below). Both the notes and the literature list should be double-spaced and typed in the same font and font size (12pt.) as the main text.

References to literature and sources in the body of the text follow this format: (*Petrov* 1998: 25). If the author is unknown (as in brief newspaper pieces, etc.), use one or two words from the beginning of the title (Everyday Life 1999). If a work is co-authored, whether by two or more authors, indicate: (*Smith et al.* 1970). If there are several works by the same author, dated by the same year, use letters a, b, c as markers (*Chernov* 1987a: 22; *Brown* 1964b: 35).

When referring to your own **ethnographic fieldnotes**, provide separate entries in the list of the used literature for each ethnographic expedition or field site or period of work, using the abbreviation “PMA” (stands for “polevye materialy avtora” -- i.e. “author's field materials”). For example: PMA 1 - Author's field notes from fieldwork in Altai region, August 2002 (informants: A.A. Petrova, b.1934; C.K. Ivanova, b.1929; etc.). In the body of the text you then refer to the name of the needed informant or field notebook or other element of catalogization you might use (PMA 1: Ivanova; PMA 2: notebooks 3, 4).

When referring to **archival materials**, indicate the name of the archive in the brackets (RGADA: 17). If you make several references to different materials from the same archive, it is your choice whether to list all of the materials separately in the literature list and refer to them as (RGADA 1: 14; RGADA 2: 16), thus indicating only the number of the needed page in the bracket; or to mention the name of the archive just once in the literature list and then give the full description of the archive item directly in the reference bracket (RGADA: F.381. Op.10. D.2. L.14). The criterion for choosing one way over the other should be the most efficient use of space. (E.g. if you make references to only two or three different items from the same archive, it will be handier to list them separately in the literature list. On the other hand, if you have references to 10 different items, we would probably recommend listing the name of the archive just once in the literature list, rather than making 10 separate entries. However, your choice might still depend on the frequency of citing within the text.)

When referring to **Internet materials**, please indicate the name of the website or the title of the major section of the website, in which the material is published, and provide a compact Internet-address for such website or section, rather than the long address for the actual file of the publication. It is necessary to indicate the author and/or the title of the Internet publication, as with any other publication. (Mentioning the electronic address alone is not sufficient.)

Correct:

Sanin 2004 – *Sanin G.* Ingushskii tramplin // Itogi. 2004. No.32 (www.itogi.ru)

Diatlova – *Diatlova V.A.* Nemetskie poseleniia Eniseiskoi gubernii // Istorii i kul'tura nemtsev Sibiri (http://museum.omskelecom.ru/deutsche_in_sib)

Incorrect:

Ingushskii tramplin // http://www.itogi.ru/Paper2003.nsf/Article/Itogi_2003_8_1121.html

Diatlova – website http://museum.omskelecom.ru/deutsche_in_sib/BOOK/germ_posel.htm

Guidelines for articles and essays

It is strongly recommended that authors limit their articles and essays to 50,000 characters (including spaces). An article or essay may not exceed 54,000 characters w/spaces* (but please use the extra allowance only if you must). A summary (one-third to half-a-page in length) must accompany any article or essay. (*Note that the character count applies to texts in Russian. If you have been permitted to submit your manuscript in another language, you may roughly follow these figures; should any problem arise as a result of the translation, the editor will discuss it with you.)

Guidelines for book reviews

It is recommended that authors limit their book reviews to 10,000 characters (including spaces). A book review may not exceed 13,000 characters (including spaces). Full publication information should be provided for the reviewed book (author/editor, full title, city, publisher, year, number of pages, number of edition [if any]). The journal publishes both solicited and unsolicited book reviews. All unsolicited reviews go through the same general peer review process as the rest of the materials submitted to the journal.

Guidelines for other materials

For notes of conferences, projects, and other events of interest, the recommended length is up to 4,500 characters (including spaces). Maximum length is 8,000 characters (including spaces). If you write specifically for the Etnograficheskoe Obozrenie Online section, you are obviously not limited by the print space; however, we still recommend that you stay within reasonable limits.

Photos and graphics should be of good quality and may be submitted either as prints (xerox copies are not acceptable) or graphics files (TIFF files, or JPEG files saved with the minimum compression level). If you scan a picture or photo, set the scanner resolution to 400 dpi. If you are submitting your pictures as graphics files, you also need to submit black-and-white printouts of them (made on a regular printer) and indicate on the back side of the printout sheets the name of the corresponding file, the number of the figure in the text (i.e. Figure 1, Figure 2, etc.), and your own name. The same information, with the exception of the filename, should be supplied with pictures submitted as original prints (you can write, for example, with a pencil on the back).

Please clearly indicate in the body of the article text where you wish the pictures to appear (i.e. insert marks "Figure 1", "Figure 2", etc., preferably in between paragraphs). You need to supply with your manuscript the **list of all figures** on a separate page and provide the following information for each picture: the number of the figure in the text, the caption for the figure, the source/origin of the picture, copyright/permission/credit information, and the file name (if the picture is submitted as a file). For example:

Figure 1. The population distribution map. Source: journal "Ethnology", 1990, vol.14, p.20. Permission to reproduce is supplied. (File: image1.tif).

Figure 2. Ethnographers during the interview. Source: A.A.Ivanov's personal collection. Permission to reproduce is supplied.

Figure 3. Household construction type. Photo by the author, 2001.

Once again, we would like to remind authors that it is their responsibility to obtain permissions for all copyrighted materials that their article may include.

AN EXAMPLE OF THE REFERENCE SYSTEM USED IN THE JOURNAL

Ethnographers who studied material culture often pointed to this problem (*Bogoraz-Tan* 1991: 35). Some emphasized that material culture was closely related to other cultural traits found in culture (*Ibid*: 48). Kinship systems were discussed in a number of other works (*Tokarev* 1929; *Semenov* 1973a). The study of earlier forms of social organization remained an important direction of research (*Popov* 1993; *Radcliffe-Brown* 1952).¹ Scholars in psychology drew attention to the importance of studying thinking in cultural research (*Vygotsky* 1982: 50). Of interest are many other research areas: ethnic groups and processes (*Bromley* 1978, 1988); minorities and their rights (*Tishkov* 2003; *Berrett* 1; *Berrett* 2); migration processes (*Kelley et al.* 1998); ethnic conflicts (*Stepanov et al.* 2003); economic anthropology (*Malinowski* 1920a, 1920b); culture styles (*Schapiro* 1952). Much is done in the area of archival work (ARGO 1: 17–18; ARGO 2; RGADA: 2–5). The author of this article has recently collected interesting folklore data (PMA 1: Ivanova; PMA 2: notebooks 1, 2).

Notes

¹ Work in this particular direction has been discussed in a number of publications that remain outside the scope of the present work (*Semenov* 1973b; *Service* 1971).

Literature

ARGO 1 – Arkhiv Russkogo Geograficheskogo Obshchestva. R. I. Op. 1. D. 48.

ARGO 2 – Arkhiv Russkogo Geograficheskogo Obshchestva. R. I. Op. 2. D. 50.

Bogoraz-Tan 1991 – *Bogoraz-Tan V.G.* Material'naia kul'tura chukchei. Moscow, 1991.

Bromley 1978 – *Bromley Y.V.* Etnograficheskoe izuchenie slavianskikh narodov v SSSR // *Sovetskoe Slavianovedenie*. 1978. No. 6. P. 20–35.

Bromley 1988 – *Bromley Y.V.* Teoriia etnosa // *Etnografiia i smezhnye distsipliny* / Ed. M.V. Kryukov, I. Zel'nov. Moscow, 1988. P. 3–22.

- Vygotsky* 1982 – *Vygotsky L.S.* Istoriia razvitiia vysshikh psikhicheskikh funktsii // *Vygotsky L.S. Sbranie sochinenii v 6 tomakh. Tom 3.* Moscow, 1982.
- PMA 1 - Author's fieldnotes from fieldwork in the Vologda region, August 2002 (informants: A.A. Ivanova, b.1930; C.K. Petrova, b.1932)
- PMA 2 - Author's fieldnotes from fieldwork in Kalevala region of Karelia, May 2000 (notebooks 1, 2).
- Popov* 1993 – *Rannie formy sotsial'noi stratifikatsii* / Ed. V.A. Popov. Moscow, 1993.
- RGADA – Prolog XIV–XV veka // *RGADA. F. 381. No. 158. L. 1–12.*
- Tokarev* 1929 – *Tokarev S.A.* O sistemakh rodstva u avstraliitsev // *Etnografia. 1929. No. 1. P. 5–18.*
- Semenov* 1973a – *Semenov Y.I.* Review of M.V. Kryukov. Sistema rodstva kitaitsev. Moscow, 1972 // *Sovetskaia etnografia. 1973. No. 2. P. 135–138.*
- Semenov* 1973b – *Semenov Y.I.* O nekotorykh teoreticheskikh problemakh ekonomiki pervobytnogo obshchestva // *Sovetskaia etnografia. 1973. No. 4. P. 25–40.*
- Stepanov et al.* 2003 – *Stepanov V.V., Tishkov V.A.* Etnichnost', konflikt i soglasie. Moscow, 2003.
- Tishkov* 2003 – *Tishkov V.A.* Men'shinstva // *Russkii zhurnal. 2003. January 30 (www.russ.ru).*
- Berrett* 1 – *Berrett J.* Asian Envy // *Race and Ethnicity (http://eserver.org:16080/race)*
- Berrett* 2 – *Berrett J.* Asian Envy // *Culture (http://eserver.org:16080/culture)*
- Kelley et al.* 1998 – *Kelley N., Trebilcock M.* The Making of the Mosaic. Toronto, 1998.
- Malinowski* 1920a – *Malinowski B.* Kula: The Circulating Exchange of Valuables in the Archipelagoes of Eastern New Guinea // *Man. 1920. Vol. 20. P. 30–45.*
- Malinowski* 1920b – *Malinowski B.* The Economic Pursuits of the Trobriand Islanders // *Nature. 1920. Vol. 105. P. 14–24.*
- Radcliffe-Brown* 1952 – *Radcliffe-Brown A.R.* Structure and Function in Primitive Society. L., 1952.
- Schapiro* 1952 – *Schapiro M.* Style // *Anthropology Today* / Ed. A.L. Kroeber. Chicago, 1952. P. 25–40.